



NOVA CORPORATION

NOVA Corporation is 100% tribally owned by the Navajo Nation. Recognized by the Small Business Administration (SBA), we are certified as a Tribally Owned 8(a) Small Disadvantaged Business.

NOVA Corporation is dedicated to providing outstanding services to its customers and employees. Our strength is in our ability to understand our client's needs and deliver a solution that will not only meet those needs but exceed their expectations.

NOVA Corporation strives to be innovative in all areas of business and is committed to technical excellence. Our headquarter office is located on the Navajo Nation reservation in Window Rock, Arizona. Also, we have a satellite office located in Chambersburg, Pennsylvania.

NOVA Corporation provides unique, custom solutions to meet our customers communications needs. Our solutions provide communication capabilities using modern technology. At their most complex, they are multi-purpose systems that gather information from dozens of different sources. The information is presented to decision makers immediately, visually, clearly.

Sr. Systems Engineer

Capabilities/Duties: 5+ years experience and knowledgeable of 24x7 operations environments; working knowledge of and ability to understand complex working of systems workflow and interrelationship of systems within the workflow; experience with Microsoft Windows, TCP/IP networking, enterprise backup/recovery systems/processes, and NAS/SAN systems LAN/WAN networking; monitoring applications, automating tasks, etc. Ability to interpret server operational characteristics and accurately determine the presence of a problem; use resources at their disposal to gather information, formulate solutions, circulate ideas to solicit peer input, determine the right solution, select, and implement solution in a timely manner.

Support day to day operations of internal and 3rd party production and distribution hardware and software applications. Write scripts to automate administrative tasks and monitor production systems.

Resolve networking issues related to systems; troubleshoot end-user reported problems with production tools and services. Participate in technical and non technical discussions with both technicians and non-technical end users. Support large-scale technical projects, working with company staff and vendors to gather requirements, determine and implement solutions.

Ensure data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services.

Develop and promote standard operating procedures. Conduct routine hardware and software audits of servers to ensure compliance with established standards, policies, and configuration guidelines. Develop and maintain a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

Required certifications:

MCSE, CCNA, or Unix certification; ITIL Foundations or client approved equivalent required.

Minimum 8 years experience

B.S. or B.A. Degree in Computer Science, Management information Systems, Systems Engineering, or related discipline

A combination of related experience, 10 years of job specific experience, and certifications will be used to evaluate a candidate for eligibility in lieu of a degree

You **MUST** possess a current DoD Clearance to be considered for this position.