



NOVA CORPORATION

NOVA Corporation is 100% tribally owned by the Navajo Nation. Recognized by the Small Business Administration (SBA), we are certified as a Tribally Owned 8(a) Small Disadvantaged Business.

NOVA Corporation is dedicated to providing outstanding services to its customers and employees. Our strength is in our ability to understand our client's needs and deliver a solution that will not only meet those needs but exceed their expectations.

NOVA Corporation strives to be innovative in all areas of business and is committed to technical excellence. Our headquarter office is located on the Navajo Nation reservation in Window Rock, Arizona. Also, we have a satellite office located in Chambersburg, Pennsylvania.

NOVA Corporation provides unique, custom solutions to meet our customers communications needs. Our solutions provide communication capabilities using modern technology. At their most complex, they are multi-purpose systems that gather information from dozens of different sources. The information is presented to decision makers immediately, visually, clearly.

Project Manager

Capabilities/Duties: Demonstrated experience and ability to direct multiple IT systems development life cycle (SDLC) efforts such as: design, development, integration, testing, training, deployment, operation and/or maintenance. Must be capable of independently leading programs that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information systems.

Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities (costing, scheduling, resourcing, planning, SLAs/OLAs, risk management, etc). Demonstrates **excellent** written and oral communication skills. Ability and authority to establish and alter (as necessary) vendor management structure to direct effective contract support activities. Experienced with organization and systems transition planning.

Familiarity or experience with Army DOIM, or military Network Operations Center management highly desired. Prior technical experience with Network Administration, Help Desk Management, and application development highly desired.

Required Certifications:

PMP, Security+; Expertise in project planning with MS Project Required.

Desired Certifications:

ITIL V3 Foundation

Minimum 12 years experience in the areas of development with 5 to 7 years of project management experience. PMP Certification Required. ITIL Certification desired.

B.S. Degree in Computer Science, Management Information Systems, Engineering or related discipline, or 16 years experience with 12 yrs project management. PMP certification Required. ITIL Certification desired.

A combination of related experience, additional years of job specific experience, and certifications will be used to evaluate a candidate for eligibility in lieu of a degree. PMP certification Required. ITIL Certification desired

MUST possess a DoD Clearance